

SHELLEY
BERKLEY
ELEMENTARY



2025-26 PARENT HANDBOOK

9850 COPPER EDGE ROAD, LAS VEGAS, NV 89148



BERKLEYBULLS.COM

TABLE OF CONTENTS

Welcome Message	1
Hours of Operation / Contact Information / Safekey	2
Communication	3
Attendance	4
S.T.R.O.N.G. Core Values / Code of Conduct	5
Standard Student Attire	6
Instruction	7
Academic Updates / Grading	8
Learner Behavior Rubric	9
Recognition	10
Health & Medications	11
Personal Items	12
Meals / Birthday Celebrations	13
Volunteers / Observations	14
Arrival	15
Dismissal	16
Parking Reminders	17
Acknowledgement	18

WELCOME TO SHELLEY BERKLEY ELEMENTARY!

Welcome to Shelley Berkley Elementary School! We are pleased to provide you with this handbook, which serves as a summary of our school's educational goals, daily operations, and key procedures. It reflects the policies and regulations of the Clark County School District (CCSD).

We are excited to have your child as part of our learning community and are committed to creating a safe, welcoming, and engaging environment for every student. Our dedicated staff takes great pride in delivering a high-quality educational experience designed to help each child reach their full potential.

A strong partnership between home and school is essential to student success. One of the most effective ways to support your child's learning is by setting high expectations and emphasizing the importance of education. We encourage families to make school attendance a priority, support homework completion, and maintain open communication with your child's teacher.

Please take time to review the information in this handbook with your child and refer to it as needed throughout the school year. Additional resources and updates can be found on our school website. If you have any questions, do not hesitate to contact our front office at (702) 799-2525.

We look forward to a successful school year together!

Follow us on Instagram @berkleyelementary to stay up-to-date with all the Berkley fun!

Diana Gomez, Principal



Home of the Bulls

HOURS OF OPERATION

Office hours: 7:00AM to 3:30PM.

School hours: 8:00AM to 2:11PM.

For the safety of our students, campus gates open at 7:45 AM. Please note that students should not arrive before this time, as there is no adult supervision available.

When picking up a student, the individual must:

- Be at least 18 years old
- Be listed as an emergency contact in Infinite Campus
- Present valid photo identification

CONTACT INFORMATION

Mona Rouhani-Hietbrink	School Aide	rouham1@nv.ccsd.net
Regan Jones	School Clerk	jonesr10@nv.ccsd.net
Veronica Alcaraz-Navarro	Office Manager	alcarvj@nv.ccsd.net
Cynthia Yarrington	School Health Assistant	yarric@nv.ccsd.net

SAFEKEY

The Clark County-operated SafeKey Program is available for students who require supervision before or after school. All students must be pre-registered and prepaid to participate.

SafeKey Hours:

- Morning: 6:30 AM – 7:45 AM
- Afternoon: 2:11 PM – 6:00 PM

For more information or to register, please contact SafeKey directly at:

☎ 702-455-8251

✉ ccsafekey@clarkcountynv.gov



COMMUNICATION

At Shelley Berkley Elementary, we believe strong communication between school and home is essential. Our goal is to ensure families clearly understand what students are learning and the expectations we hold for their success.

We use a variety of methods to stay connected with families, including email, phone calls, newsletters, and automated messages. It is very important that we have your most current contact information on file. If your phone number or email address changes during the school year, please visit the front office with proper identification to update your information.

PARENT CONCERNS

We strive to provide a positive experience for every student and family. However, if a concern arises, we ask that you follow these steps:

- For concerns related to your child's academic progress or classroom experience, please contact the teacher first.
- For issues related to lunch or recess, contact the supervising staff member.

If your concern is not resolved after the initial communication, please contact the front office, and administrative staff will become involved as needed.

MEETINGS WITH ADMINISTRATION

To ensure we give your concerns the attention they deserve, meetings with administration must be scheduled in advance. While we aim to be accessible, we are unable to conduct impromptu meetings. Please contact the front office to arrange an appointment.

MESSAGES TO STUDENTS

For your child's safety, we cannot take or deliver messages to students over the phone. If you need to communicate with your child during the school day, you must come to the front office in person and present valid identification.

CLASSROOM NEWSLETTERS

Teachers will send weekly newsletters via email to keep families informed about the skills and content being taught in class, as well as ways to support learning at home. These newsletters are also available on our school website.

PARENTLINK

We use the ParentLink system to send schoolwide updates through phone calls, emails, and text messages. Look out for our Weekly Principal Message every Sunday. ParentLink also sends automated attendance notifications if your child is absent or tardy.

ATTENDANCE MATTERS

ATTENDANCE

Regular attendance is essential to your child's academic success. Students who are healthy and able to attend school are expected to be present every day. Missed learning experiences cannot be fully replicated through makeup work, and assignments completed at home may not be used for grading.

Makeup work may be completed at school following an excused absence, as instruction must first be provided before the assignment is given. **To have an absence considered excused, a note must be submitted within 3 school days via the Student Absence Google Form located on our school website.** If your child will be out for an extended period due to a family emergency, please contact the front office as soon as possible.

Per CCSD policy, students with 20 or more absences—excused or unexcused—may be considered for retention. To encourage regular attendance, we offer a variety of attendance incentives and look forward to celebrating your child's commitment to learning.

TARDIES

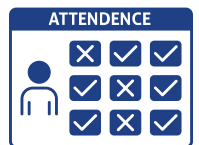
The first 10 minutes of the school day are critical for setting a positive and productive tone. Students are expected to be in class and ready to learn by 8:00 AM. Any student arriving after 8:10 AM will be marked tardy.

Frequent tardiness disrupts the learning environment and may negatively impact your child's academic progress. Parents of students with excessive tardies may be required to attend a conference with school staff.

ACCOUNTABILITY & NOTIFICATIONS

To keep families informed, the school will follow this notification process regarding absences:

- At 3, 6, and 9 absences – The classroom teacher will contact the parent/guardian, the office will send letters home, and referrals to Truancy Prevention Outreach Program (TPOP) will be made.
- At 10 or more absences – Attendance Enforcement will conduct a home visit.
- Parents will receive formal monthly letters when absences become excessive, regardless of whether they are excused or unexcused.



EARLY DISMISSAL

Early dismissals are strongly discouraged, as they interrupt valuable instructional time. Whenever possible, please schedule appointments after school hours. If an early pickup is necessary:

- Students must be signed out before 1:45 PM.
- Parents/guardians must present valid photo ID.
- Students will only be released to individuals listed in Infinite Campus.
- Phone calls requesting early release will not be accepted—please arrive in person to sign your child out.

S.T.R.O.N.G. CORE VALUES

We believe that a safe, respectful, and structured environment is essential for learning. To support this, we implement consistent schoolwide expectations and procedures that promote a positive school culture. Through our core values, students are taught how to make responsible choices and demonstrate respectful behavior.

We also use Positive Behavioral Interventions and Supports (PBIS) and CHAMPS, two evidence-based frameworks that help guide student behavior both in the classroom and in common areas. These programs teach clear expectations, reinforce positive behavior, and hold students accountable for the choices they make.



POSITIVE REINFORCEMENT

We believe positive reinforcement is the most effective way to encourage and develop desired behaviors in students. Our goal is to foster self-responsibility and help students grow into confident, respectful individuals.

Students are recognized for demonstrating a “BERKLEY STRONG” attitude—behaviors aligned with our core values. Teachers may acknowledge students in various meaningful ways, including:

- Positive phone calls or notes home
- Verbal praise
- Special classroom privileges

In addition to daily recognition from teachers, one student from each class will be selected each month to receive the “BERKLEY STRONG” Core Value Certificate. This honor is awarded to students who best exemplify the month’s featured core value.

CODE OF CONDUCT

We follow a progressive discipline plan grounded in a Multi-Tiered System of Support (MTSS). This approach emphasizes proactive strategies and interventions to help all students succeed socially, emotionally, and academically.

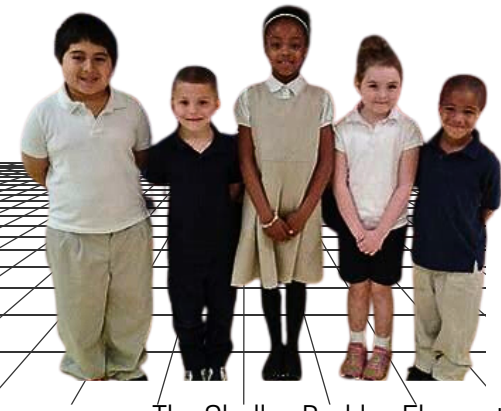
When misbehavior does occur, school administrators will implement corrective actions in alignment with the CCSD Code of Conduct. Our goal is always to address inappropriate behavior in a way that promotes growth and minimizes disruption to learning. We believe that by working together—staff, students, and families—we can create a safe and respectful learning environment for everyone.

The full CCSD Code of Conduct is available on our school website for your reference.

STANDARD STUDENT ATTIRE

COLORS

Royal Blue
Navy Blue
Light Blue
White
Khaki



The Shelley Berkley Elementary School community has voted to implement a mandatory Standard Student Attire (SSA) policy. This policy helps promote a focused learning environment and supports a sense of school community.

Standard Student Attire Guidelines:

- All clothing must be in solid colors only—no patterns, logos, or wording are allowed.
 - Shirts/ blouses must have a collar, may be short or long sleeved.
 - Pants, shorts, sweatpants, skirts, and skorts must be sized to fit. Jeans and denim pants are not allowed.
- Tights or leggings may be any color but must be worn under approved clothing such as skirts, jumpers, or dresses. They may not be worn as outerwear on their own.
- Sweatshirts, hoodies, and jackets worn inside classrooms must be in solid SSA-approved colors.
- Heavy coats and outerwear (for outdoor use only) do not need to follow SSA color requirements.
- During colder months, long-sleeve shirts of any color may be worn under collared shirts.

Footwear Requirements:

- Students must wear secure, closed-toe shoes with a proper sole and heel counter (heel back).
- The following footwear is not permitted:
 - Shoes with wheels
 - House slipper-style shoes
 - Foam shoes or Crocs

Non-Compliance with SSA:

If a student arrives in non-compliant attire, a parent/guardian will be contacted and asked to bring appropriate clothing so the student can change into attire that meets SSA guidelines.

SPIRIT GEAR

Spirit shirts are available for purchase in the front office. While optional, spirit shirts are considered part of the approved school uniform and may be worn any day of the week.

INSTRUCTION

CONSISTENCY IN INSTRUCTION

At Shelley Berkley Elementary School (SBES), teachers work collaboratively to plan lessons and units that ensure consistency across each grade level. The curriculum used is adopted by the Clark County School District (CCSD) and aligned with the Nevada Academic Content Standards (NVACS). Students will complete a combination of paper-based and digital assignments, the latter primarily accessed through the Canvas learning platform.

TECHNOLOGY USE

All students will be issued a Chromebook for instructional use. Chromebooks are intended solely for educational purposes, and students are expected to access only CCSD and SBES approved websites. Usage will be monitored by teachers through GoGuardian. Students must use their devices responsibly and in accordance with the Acceptable Use Policy, which is signed during registration via Infinite Campus. Inappropriate use may result in loss of Chromebook privileges. Families are financially responsible for any damage or loss, and fees will be assessed based on the CCSD Cost Table.

SPECIALISTS CLASSES

Students in grades K–5 will attend daily specialist classes for 50 minutes on a rotating schedule. Specialist subjects include Art, Computers, Library, Spanish, and Physical Education (P.E.). Music will be integrated within the specialists classes. On P.E. days, students must wear closed-toe shoes to participate safely. Classroom teachers will inform families of the specialist rotation schedule through their welcome letter.

HOMEWORK EXPECTATIONS

Homework focuses on reinforcing key skills in two primary areas: reading and math. Homework logs or planners will be used to track assignments and require a parent or guardian signature. While teachers will check homework for completion, it will not count toward the student's report card grade (see grading policy for more information).

- Reading: Students are expected to read Accelerated Reader (AR) books for a minimum of 20 minutes. In kindergarten, reading practice may focus on letter recognition, sounds, and sight words. Families should sign the APPLE Core bookmark and reading log as confirmation of homework completion.
- Math: Math homework will support mastery of basic math facts (addition, subtraction, multiplication) and may include fluency practice sheets and follow-up assignments related to the day's lesson.

ACADEMIC UPDATES

PROGRESS REPORTS

All students will receive monthly progress reports from their classroom teacher. Paper copies will be sent home on the first Friday of each month. Additionally, grades are updated in Infinite Campus – Parent Portal every two weeks to help families stay informed about their child's academic performance. If you have any concerns regarding your child's grades, we encourage you to contact the teacher directly as soon as possible.

REPORT CARDS

Elementary schools in CCSD follow a semester-based calendar. The first semester ends in December and the second semester ends in May. Report cards will be available in Infinite Campus – Parent Portal on the Monday following the close of each semester. In addition, a printed copy of the report card will be sent home with students at the end of each semester.

GRADING

GRADING POLICY OVERVIEW

The Clark County School District (CCSD) reports student achievement based on the mastery of the Nevada Academic Content Standards (NVACS). Academic grades reflect a student's understanding of content and are not influenced by behavior, participation, or homework completion. These non-academic factors are recorded separately as Learner Behavior grades in the gradebook.

REASSESSMENT

All students will have the opportunity to retake assessments for identified priority standards. Parents must request a reassessment within one week of the summative assessment date. See SBES grading policy for more details. Summative assessments with a 69% or below will require an evidence of new learning checklist prior to the retake. Dates for reassessment will be communicated via the grade level newsletter.

LATE ASSIGNMENTS

Assignments not submitted by the end of the month will be marked as "Missing" and assigned a score of 50%, unless the student completes and submits the work.

For a full explanation of our grading practices, please visit the SBES Grading Policy page on our school website.

GRADES 1-5 Grading Scale

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	50-59%

Kindergarten Grading Scale

2 = Meets the standard
1 = Approaches the standard

LEARNER BEHAVIOR RUBRIC

The Learner Behavior Rubric is used to assess non-academic performance. It outlines the expectations for student conduct, effort, and engagement. Learner behavior grades on the report card are based on this rubric and reflect how consistently students demonstrate these important behaviors throughout the grading period.

Learner Behaviors	Exceeds (0-1 Behavior Events)	Satisfactory (2-4 Behavior Events)	Needs Improvement (5+ Documented Incident Reports)
Observes School Rules (S.T.R.O.N.G)	Student consistently observes school wide behavior expectations	Student mostly observes school wide behavior expectations, responding positively to reteaching	Student struggles following school wide expectations
Follows Classroom Rules	Student consistently observes all classroom expectations	Student mostly follows classroom expectations, responding positively to reteaching	Student struggles following classroom expectations
Follows Directions	Student consistently follows directions from school staff	Student mostly follows directions from school staff	Student struggles following staff directions
Accepts Responsibility	Student consistently accepts responsibility for their choices	Student consistently accepts responsibility for their choices	Student struggles displaying ownership over their choices
Works Independently	Student consistently completes work independently with positive behaviors	Student mostly completes works independently, responding positively to reteaching	Student struggles following classroom expectations
Works Cooperatively	Student consistently works cooperatively and actively with peers	Student mostly works cooperatively and actively with peers, responding positively to reteaching	Student struggles positively collaborating and actively working with peers
Completes and Returns Homework on Time	Student consistently completes homework on time. Signed APPLE Core bookmark and / or reading logs are considered homework.	Student mostly completes homework on time, responding positively to reteaching. Signed APPLE Core bookmark and / or reading logs are considered homework.	Student struggles consistently completing homework on time
Quality of Work	Student quality of work consistently meets expectations	Student quality of work mostly meets expectations	Student quality of work is consistently below expectations

RECOGNITION

ACADEMIC AND BEHAVIOR RECOGNITION

Students in grades 1–5 will be recognized at the end of each semester for their academic achievement and excellent behavior. These celebrations honor students who consistently demonstrate strong academic performance and positive conduct throughout the semester.

A HONOR ROLL Academic achievement earning A's in all academic areas

A/B HONOR ROLL Academic achievement earning a combination of A's and B's in all academic areas



CITIZENSHIP Outstanding behavior and citizenship earning E's in all learner behavior categories (see learner behavior rubric).

ATTENDANCE Perfect attendance - zero tardies or early check-outs

GRADE 5

GREAT AMERICAN Students who complete the following tasks will be honored at our Fifth Grade Promotion Ceremony.

- Writing the Pledge of Allegiance
- Recite the Preamble to the Constitution of the United States
- Recite or sing the first verse of the Star Spangled Banner
- Locate and spell all 50 states and capitals correctly on a map
- Recite the names of the presidents in chronological order
- Recite the Gettysburg Address



LEADERSHIP To be considered for leadership award, students must be nominated by a peer, a teacher, or themselves. All nominations are reviewed by a committee, and selected recipients will be recognized during our Fifth Grade Promotion Ceremony.

Award criteria and nomination details will be shared by Grade 5 teachers when the nomination period begins.

KINDERGARTEN

PERFECT ATTENDANCE Perfect attendance - zero tardies or early check-outs

CITIZENSHIP Outstanding behavior and citizenship earning E's in all learner behavior categories (see learner behavior rubric).



HEALTH & MEDICATION

HEALTH OFFICE PROCEDURES

Students who become ill or injured during the school day will be sent to the Health Office for evaluation. Parents or guardians will be notified whenever their child is seen by the School Health Assistant (SHA).

- If the SHA determines that no further action is needed, the student will be sent back to class.
- If the SHA determines that the student should not remain at school, parents are expected to pick up their child promptly.

For safety reasons, students may not leave campus without being signed out by a parent or guardian through the Front Office.

MEDICATION AT SCHOOL

If a student requires medication during school hours, the following guidelines apply:

- A completed Medication Release Form—available from the Health Office—must be submitted.
- The medication must be prescribed by a licensed healthcare provider.
- Over-the-counter (OTC) medications, including items like cough drops, may not be administered without a prescription.
- Students are not permitted to carry any medications (including inhalers or OTC medications) on their person at any time.



EMERGENCY CONTACT INFORMATION

It is essential that the school has up-to-date contact information for each student. This includes:

- Home address
- Home telephone number
- Parent/guardian work phone number
- At least one emergency contact number that is different from the parent's numbers

This information is critical in the event of illness, injury, or other emergencies. Please notify the front office immediately if any contact information changes. If a parent or emergency contact cannot be reached, the principal or designee will use their best judgment in seeking appropriate medical care for the student.

ACCIDENTS OR ILLNESS AT SCHOOL

All accidents or injuries occurring during school hours or during a school-sponsored event must be reported immediately to the supervising staff member and the Health Office.

Please note: School personnel are not permitted to diagnose medical conditions, but they will respond to the situation and take appropriate next steps based on observed symptoms and established procedures.

PERSONAL ITEMS



STUDENT CELL PHONE & SMART DEVICE POLICY

In accordance with CCSD policy, cell phones and smart devices (including smartwatches) may not be used during the instructional day. If you choose to send your child to school with a device, please be aware of the following guidelines:

- Devices must be powered off and stored in the student's backpack for the entire school day.
- Students are not permitted to use personal devices to call home. Any necessary phone calls must be made from the front office using a school phone.
- CCSD and SBES are not responsible for lost, damaged, stolen, or missing devices.
- Disturbances caused by cell phones or smart devices during the school day will result in the student being issued a non-locking, signal-blocking device pouch, which must be used to secure the device during school hours.

We appreciate your support in maintaining a safe, respectful, and distraction-free learning environment.

LUNCH BOXES & WATER BOTTLES

Please clearly label your child's water bottles and lunch boxes. Labeled items are much easier to return to their owners when misplaced. Lost items can be claimed from our Lost & Found.

Unclaimed items will be donated to a local organization three times per year—during winter, spring, and summer breaks.

PERSONAL ITEMS & TOYS

Toys, rollerblades, Heelys, sports equipment, video games, and similar personal items should not be brought to school. These items are considered disruptions to the learning environment and are classified as nuisance items under the CCSD Code of Conduct.

Please note that CCSD and SBES are not responsible for lost, stolen, or damaged personal items brought to school. We appreciate your cooperation in helping us maintain a focused and safe learning environment for all students.



MEALS

SCHOOL MEALS

SBES has been approved to provide free breakfast and lunch to all students regardless of individual household eligibility. There is no need to complete a meal application.

BREAKFAST

Students will eat breakfast in their classroom.

LUNCH

Students may choose to bring lunch from home. If you plan to drop off lunch for your child, please let them know in advance so they can pick it up from the front office during their scheduled lunch time.

For safety reasons, parents are not permitted to eat lunch on campus with their child.

You can view our lunch menus on the school website or by visiting:

<https://schools.mealviewer.com/school/BerkleyShelleyES>



BIRTHDAY CELEBRATIONS

Parents wishing to celebrate their child's birthday may do so by making arrangements in advance with the teacher. Celebrations will take place the last ten minutes of the day. Birthday celebrations are not a class party. Families and/or siblings are not allowed to attend. Under no circumstances will homemade items be permitted for consumption.

All items must be individually wrapped by the vendor (i.e. granola bars, chips, etc.) **and** in accordance with CCSD Approved Snack List. Only one item per student is permissible.

As an alternative to snacks, PTO offers "Georgie Birthday Bucks" through the Snack Shack. Families may purchase 12 Birthday Bucks for \$10 in the front office. These may be distributed to classmates in celebration of your child's birthday.

Birthday invitations may not be distributed in the classroom. Invitations for the entire class may be distributed by the student at dismissal. Classroom teachers may not provide class students' names.

For more details and to access the CCSD Approved Snack List, please visit our school website.





VOLUNTEERS

We welcome and value parent volunteers at Shelley Berkley Elementary School! We believe in the power of community and collaboration to support student success. To ensure an equitable experience for all students, we kindly ask that volunteers contribute to the grade level or school as a whole, rather than working exclusively with an individual teacher. ***Please note: To be considered as a field trip chaperone, you must be an approved and badged CCSD volunteer.***

To ensure the safety of students, all volunteers must complete the following steps before being permitted on campus:

1. Submit a volunteer application
2. Complete fingerprinting
3. Attend required training

Once approved by the CCSD Human Resources Department, volunteers will receive an official CCSD Volunteer Badge. Only those with this badge will be allowed to volunteer on campus.

All volunteer hours or tasks must be scheduled in advance with the teacher or front office.

While on campus, we kindly ask that all volunteers model appropriate behavior and follow the school's dress code. Please visit <http://ccsd.net/community/protect-our-kids/> for more information and application.

OBSERVATIONS

At Shelley Berkley Elementary School, the safety and well-being of all students is our top priority. We understand that parents may wish to visit or observe their child in the classroom setting. While we do allow classroom observations, the following guidelines must be followed to minimize disruptions to instruction:

- Classroom observations must be scheduled with the classroom teacher 48 hours in advance.
- Classroom observations will be limited to 30 minutes.
- Observer must be accompanied by a staff member.
- Other children may not be part of the observation.
- During the observation, classroom interaction is not allowed—this includes engaging with your child, other students, or the teacher.
- Observers must sign in at the front office and present valid identification.
- If a visitor's presence or actions become disruptive to the learning environment, the observation will be ended immediately. Any future observations will be scheduled at the discretion of the Principal.
- If concerns arise following an observation, please schedule a time to meet with the teacher or an administrator to discuss them privately.

ARRIVAL

At Berkley ES, safety is our top priority. With over 700 students on campus and only one entrance and exit, we ask for your cooperation in ensuring a smooth and secure arrival and dismissal process. Please plan accordingly and leave your house with ample time. Abide by ALL traffic signs/laws. DO NOT leave vehicles unattended. It takes all of us to ensure everyone is safe.

For safety precautions, **parents will not be allowed onto the blacktop (after the first week).** Students will walk to their designated line-up spot independently.

ARRIVAL OPTIONS

OPTION # 1: Drop & Go Lane

- Cars may form a single line, beginning at 7:35AM, stopping at the **STUDENT DROP OFF** sign near the northwest double gate
- Double gate will open at 7:45AM
- Students may exit the vehicle when the vehicle comes to a stop
- Students will independently walk to their designated line-up area

OPTION #2: PARK & WALK

- Families may park their vehicle in the parking lot beginning at 7:35AM
- Gates open at 7:45AM
- Parents and students may walk (using the crosswalk) to the gate.
- Students will independently walk to their designated line-up area.

OPTION #3: WALKERS & BIKERS

- Students who walk or ride a bike can enter using the west gates beginning at 7:45AM.
- Students will independently walk to their designated line-up area or park their bikes inside the bike rack area.
- Students who walk with their parents, can be walked to the west gate. Students will independently walk to their designated line-up area



DISMISSAL

Student safety is our top priority. Parents are expected to pick up students on time. Students will be expected to make contact (e.g. fist bump, hi-five) with their teacher prior to leaving the line. Please inform your child's teacher of your after school dismissal plan.

Please note that SafeKey enrollment is limited and not guaranteed.

We have the following two options.

DISMISSAL OPTIONS

OPTION # 1: PARK

- Families may park their vehicle in the parking lot beginning at 2:00PM
- Parents may walk to the designated line-up area using the northwest gate.
- Students must stay in line until dismissed by the teacher.



OPTION #2: WALKERS & BIKERS

- Families who wish to walk, may enter the west gate beginning at 2:10PM
- Parents may walk to the designated line-up area.
- Students must stay in line until dismissed by the teacher.
- Students who ride their bikes **must** exit using the northwest gate and follow the "walking path" to Maule Avenue

Parents must have a alternate plan in case of emergencies. While we understand that unexpected situations can arise, chronic late pick-ups cannot be accommodated and will be documented in Infinite Campus. On the third late pick up, student will be transported by an Attendance Enforcement Officer to an alternate location.

Your cooperation is essential to keeping all students safe. Please remind your child to be Berkley S.T.R.O.N.G. as they travel to and from school. Any after-school incidents that compromise student safety may involve CCSD Police intervention.

PARKING REMINDERS



Area #1: **No parking** in the red zone areas

Area #2: This is a **turn lane only**. Vehicles are **not allowed** to **"wait"** or **park** in this area. **U-turns** are also not allowed.

Area #3: **No parking** in the red zone area.

Area #4: This is **PRIVATE PROPERTY**. Only Onyx Point Homeowners may use these lanes.

***Following these guidelines ensures the safety for all students.**

PARENT HANDBOOK ACKNOWLEDGEMENT

This handbook has been created as a quick reference guide to outline the clearly established procedures and expectations at Shelley Berkley Elementary School.

We kindly ask that you review the handbook with your child to ensure a shared understanding of the information provided. After reviewing, please scan the QR code below to acknowledge that you have read the handbook and accept responsibility for understanding and following its contents.

Thank you for your continued support in creating a safe and successful learning environment for all students.

